

# The Lakeway Tutor Enrollment Form

## Required Information

Student Name \_\_\_\_\_ Date \_\_\_\_\_

Parent \_\_\_\_\_ Profession \_\_\_\_\_

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Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Phone: Home \_\_\_\_\_

Parent Email \_\_\_\_\_ Parent Cell \_\_\_\_\_

Parent Email \_\_\_\_\_ Parent Cell \_\_\_\_\_

Student email \_\_\_\_\_ Student cell \_\_\_\_\_

## Optional Information

Parent Connect User Name \_\_\_\_\_ Password \_\_\_\_\_

School \_\_\_\_\_ Grade \_\_\_\_\_ Birthday \_\_\_\_\_

Favorite subjects \_\_\_\_\_

Least favorite subjects \_\_\_\_\_

Extracurricular school activities such as sports, music, UIL: \_\_\_\_\_

\_\_\_\_\_

Other hobbies or interests: \_\_\_\_\_

Favorite soft drink(s) \_\_\_\_\_ Favorite candy \_\_\_\_\_

Favorite music to study by \_\_\_\_\_ Favorite TV show and movie \_\_\_\_\_

Current math and science classes and teachers:

Class \_\_\_\_\_ Teacher \_\_\_\_\_ Period \_\_\_\_\_

Class \_\_\_\_\_ Teacher \_\_\_\_\_ Period \_\_\_\_\_

Going to college? \_\_\_\_\_ Where? \_\_\_\_\_

Planning on taking the SAT/PSAT/ACT? \_\_\_\_\_ When? \_\_\_\_\_

What do you want to do or be when you grow up? \_\_\_\_\_

How did you hear about me? \_\_\_\_\_

## Tutoring Agreement

**Payment for services.** I require that payment for tutoring be made at the time of or prior to the tutoring sessions. You may pay in advance for the month or any number of sessions. I keep records of all payments and tutoring sessions.

Payment options are....

You can mail or bring me a check.

You can pay by cash.

You can pay with a credit card using PayPal. Instructions are on my web site.

**Cancellations.** If you have to cancel a session, please be considerate and cancel at the earliest moment. . Since I do one-on-one tutoring, please understand that I plan my daily schedule often days in advance based on the students I expect. Before every tutoring session, I check the teacher's web pages for assignments and plan the session. I am sure that doctor appointments, athletic events, and etc. are known days in advanced so I don't think there should be any problem canceling a tutoring session early.

Please don't wait until the last minute to call and cancel.

Please understand that a tutor is no substitute for the student reading their textbook and working and turning in their homework assignments. The student is ultimately responsible for their homework and home study. The role of the tutor is to help the student understand difficult concepts.

Be sure the student brings all required material such as assignments, worksheets, and calculators. I have copies of the standard textbooks used at Lake Travis High School so they do not have to be brought.

I will help the students with their homework. However, I will not do student assignments that are specifically to be done by the student such as take home exams.

My tutoring fee is \$50/hour (\$40 each if two students).

All information pertaining to the parent and student, such as parent connect information and grades, will be kept confidential. I do not let teachers or other parents know that I am tutoring one of their students.

**I promised to pay on time.**

**I promise to cancel sessions as early as possible.**

I have read, understand, and agree with the contents of this agreement.

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Signature

Date